

Required for January 2022	Role Teaching Assistant	Hours 8.30am-3.15pm
Contract type Fixed Term 1 year contract Part Time - 28.75 hours a week		Salary Point Grade 4 - £9.81 per hour 28.75 hours per week term time only

We have a fantastic opportunity to appoint a committed and enthusiastic Teaching Assistant to join our team to support teaching and learning.

The working basis for the successful candidate will be on a fixed term contract in the first instance for one academic year, starting from January 2022. The contract will be part time, 28.75 hours per week during term time Monday to Friday starting at 8.30am and finishing at 3.15pm. The position is offered on a one-year fixed term contract in the first instance.

Job Purpose

- The main aim of this role is to assist our teaching staff, across the school, in delivering a curriculum that has high aspirations for every child, with compassion, professionalism and enthusiasm.

Main Duties and Responsibilities

- Providing support for individuals and groups of students, both inside and outside of the classroom.
- Under the instruction of teaching staff, deliver a personalised curriculum for each pupil's learning.
- Building and maintaining successful relationships with students and parents, treating them with respect and consideration.
- Work together with families and other agencies to ensure every pupil is valued, challenged and supported.
- Have the highest expectation that every pupil will make sustained academic and personal progress.
- Assisting teachers with student records.
- To be responsible for the supervision of pupils during lunch time.
- Ensuring the school Health and Safety procedures are observed, reporting of accidents and taking actions as required.
- To positively promote healthy, safe and considerate behaviour.
- To promote the safeguarding, welfare and wellbeing of the children.

General Requirements and Skills

Applicants must be:

- Reliable, punctual and have a flexible approach to work.
- Able to keep calm under pressure and maintain consistent responses.
- Common sense and initiative.
- Keen to develop as a professional and willing to participate in in-house training for the role.
- Able to maintain confidentiality on all school matters.
- Willing to work in all weather conditions.
- Willing to undertake additional/other duties as appropriate to achieve the objectives of the post.
- Have high expectations of learning for every child.
- A positive role model, contributing to the positive ethos of the school.
- Able to work independently and under pressure.
- Able to work collaboratively with a range of children and adults.

Visits to the school are warmly welcomed.

For an application form, please contact Jenny Bowes/Tracy Abel on 01295 670335 office.2001@hornton.oxon.sch.uk

Closing date for applications – 15th December 2021

Interviews – w.c. 10th January 2022